



TOWN OF ENFIELD

Commission on Aging

Minutes for Wednesday, August 10, 2016, 4:00 to 5:30 PM, (Open Meeting)

Present: David Goyette, Chairperson, Alice Egan, Vice Chairperson, William St George, Secretary, Howard Florian, Treasurer, Pauline LaCroix, Pat Linehan, Anthony Messina, Timothy Slade, Kathleen Tallarita

Absent: Mary O'Connell, Dawn Homer-Bouthiette, Director of Social Services, William Edgar, Town Council Liaison, Greg Stokes, Town Council Liaison

Guests: Erin Tynan, Neighborhood Services (for Dawn Homer-Bouthiette, Director of Social Services); Catherine Williamson, Comfort Keepers

Meeting

The meeting is an Open meeting. David Goyette, Chairperson called the meeting to order at 4:09 PM.

Chairperson's Report

David Goyette, Chairperson, said Hugh Carpenter had asked to have memorial donations, in honor of Commissioner Shirley Carpenter, made to the Senior Minor Home Repair Project. Two donations had already been received.

The open position on the Commission will be posted in the near future.

Secretary's Report

Modification to July minutes: under Next Meeting, the meeting end time should be listed as 5:30, the standard end time (to be changed from 6:00 pm.) A motion to accept the Minutes, with modifications, made by Alice Egan and seconded by Anthony Messina, was passed.

Treasurer's Report

David Goyette, Chairperson, summarized the fiscal yearend report. David and Howard Florian, Treasurer, described the benefits of the new Treasurer's Report format, forthcoming in September. Additionally, the new process will reduce the labor time for Ava Fiore. A motion to accept the Treasurers' Report as presented, made by Timothy Slade and seconded by Pat Linehan, was passed.

Committee Reports

Grandparents Supporting Grandchildren

Erin Tynan and Kay Tallarita reported. They have printed a thousand promotional brochures, which are already in use.

Triad

Howard Florian reported on the regularly scheduled Triad Meeting. Triad meets the last Tuesday of each month. The Fireman's picnic will be held in September.

Erin Tynan stated that they plan to do the Social Services survey at the event. The survey has been revised from the version used at the Police picnic, as anticipated in the process of developing the survey.

Symposium

Pat Linehan reported. There is definite interest in another symposium. Some community members have stepped forward and are sharing the responsibility of developing and producing the symposium. Some of the Committee will be meeting with the Focus Group's project leaders in September.

Adult Day Care

The Commission received a letter requesting support for their September promotional event. The Commission cannot fulfill the request. The consensus from our Budget and Goals Meeting was to not fund programs that are Town funded.

Senior Minor Home Repair Project

Tony Messina reported. The Social Services staff continues to help support the senior repair project by taking telephone repair requests and performing post-service "follow-up calls" to improve our service. Erin Tynan is doing the post-service calls, including the new trailing inquiry on the client's need/desire for three specific social services. Seven clients have requested services. The Project Committee has not been given a date to move from our existing storage facility to the new one that is currently under construction.

Transportation

No report for this month.

Old Business

Grant

Erin Tynan stated she did not have further information on the Grant.

Meeting Locations

The Commission reaffirmed the commitment for outreach by meeting in locations where senior citizens meet.

Pauline LaCroix has booked new locations for the remaining meetings of 2016. The Commission approved the bookings. Pauline will contact Ava Fiore to coordinate the changes. Pauline accepted Dave Goyette's request for her to continue with the responsibility of booking meetings. A motion to accept the schedule as presented, made by Will St George and seconded by Alice Egan, was passed.

The presented schedule is as follows.

Wed, Sep 14, 16 4:00-5:30pm Mark Twain (Dining Hall)
Wed, Oct 12, 16 4:00-5:30pm Senior Center
Wed, Nov 09, 16 4:00-5:30pm Social Services - 110 High St**
Wed, Dec 14, 16 4:00-5:30pm Senior Center

** (New location - pending department approval)

New Business

Budget Allocations

The Commission named a new budget category, in part, to foster ongoing discussion and flexibility in our mission needs and outreach to the senior community. The new category moniker is Missions and Outreach. A motion to not allocate budget monies to Town funded programs made by Pat Linehan and seconded by Timothy Slade was passed.

A motion to allocate \$3,000 budget monies to Senior Minor Home Repair Project, made by Howard Florian and seconded by Will St George, was passed. A motion to allocate \$1,700 budget monies to Symposium, made by Alice Egan and seconded by Timothy Slade, was passed. A motion to allocate \$1,000 budget monies to Grandparents Supporting Grandchildren, made by Howard Florian and seconded by Will St George, was passed. A motion to allocate \$800 budget monies to Nursing Home Project, made by Howard Florian and seconded by Timothy Slade, was passed. A motion to allocate \$100 budget monies to Postage, made by Alice Egan and seconded by Anthony Messina, was passed with one vote against. A motion to allocate \$900 budget monies to Missions and Outreach, made by Howard Florian and seconded by Pat Linehan, was passed.

Budget Total check:

$\$3,000 + \$1,700 = \$4,700 + \$1,000 = \$5,700 + \$800 = \$6,500 + \$100 = \$6,600 + \$900 = \$7,500.$

Website

Tim Slade pointed out some deficiencies on the Town web site. The posted document pairing of agenda and minutes has the minutes one month behind, e.g., August agenda with July minutes (unapproved.) [Location: <http://www.enfieldpubliclibrary.org/732/Commission-on-Aging> -- Click tab: View All Meeting Documents] Tim stated elsewhere on the website other entities had the document month match; e.g., July agenda with July minutes (approved.) Additionally, the Commission has only two months posted. Discussion acknowledged that the Town is without a webmaster, that each department is doing the updates, and the "new website" deficiencies are not new. Erin Tynan stated that only Ava Fiore and Dawn Homer-Bouthiette were authorized by IT to update the website. Tim stated the website "yearly" calendar of meetings did not match the Commission web page listing. Erin stated the yearly calendar is updated outside

the department by Paul Russell. Will St George, Secretary, stated he would send the information to Ava. David Goyette stated he researched Connecticut state rules on posting minutes; they have to be posted by seven days after the meeting.

Commission

Discussion took place on the need for official ID's for the Repair Project's workers entering people's homes. The consensus was that there is a legitimate need. Town approval will be sought. We briefly discussed the Commission's address, receipt of mail, and location of our files.

Special Meeting

The special meeting did take place today from 2:00pm to 4:00pm. It was a closed meeting.

A motion to adjourn, made by Alice Egan and seconded by Pat Linehan, was passed. The meeting adjourned at 5:30 PM.

Respectfully Submitted by,

Will St George, Secretary

Next Meeting:

Open meeting.

Wednesday, September 14, 2016 4:00 to 5:30 PM at Mark Twain Dining Hall, 110 South Rd.

Location Notes: [The Dining Hall is in the South-West corner of the building, which is the corner closest to South Rd and furthest from Beech Rd; or, in other words, at the diagonally opposite part of the facility from the Adult Day Center, which is at the North-East corner of the building.]